

**TARBERT & SKIPNESS COMMUNITY TRUST**  
**MINUTE OF BOARD MEETING (held on Zoom)**  
**Wednesday, 3 March 2021**

**Present**

Sheila Campbell, Jane Cowen, James Hamilton, Wilma MacKenzie, Alistair Wilkie, John Rushton, Lorna Rushton, Tim James

**In Attendance**

Lorna Gillies, Catherine Jane McCaffery, David Smart

**Apologies**

Alex Horn

**Minute of Meeting on 3 February, 2021**

Minute agreed

**Matters Arising**

- Following on from correspondence with Alistair Redman regarding village improvements, a meeting with Council representatives is being held on 11 March, 2021 by Zoom. Any suggestions for improvements to the village to be with Jane prior to 11 March.
- Neil McKnight, Head Teacher has expressed his thanks for the Chrome books donated to the school. TSCT will also put a notice on Facebook and in the Argyllshire Advertiser

**Correspondence**

- Jane has received the minutes for the MAKI Community Planning Group meeting held on 3 February, 2021. These will be forwarded to Wilma.
- SSEN has asked for suggestions for mitigation projects. Interpretative signage throughout the village and lights for the TAWNI trail have been passed to SSEN via Bob Chicken. Tim to forward any suggestions for Skipness to Bob.
- An email has been received from Peter Bates regarding the reinstatement of the ornamental fountain on the harbour wall. When meetings can be held face to face Peter will attend a Board meeting to discuss this. Prior to this he has been asked to investigate costs and locations.
- The Area Community Planning Group have emailed regarding a training opportunity: Community Empowerment – Participation Requests. Anyone interested in attending to let Jane know.

**Community Benefit Dispersal**

It is hoped the fund will open in May. The Advisory Group requires 2 new members due to the resignation of Directors Robert MacPhail and Neil McKnight. Alistair Wilkie agreed to join group. Any others interested to notify Sheila.

Applications for Cour funding are hoped to open in March.

David will re-circulate the Community Transport Fund information

**Tarbert Life**

A link to the new website has been provided to Directors and was very well received. This is an online version of the heritage display, will be a work in progress and does not yet contain all the photographic images. It is planned for this site to go live on Monday, 8 March with an announcement being made on the Facebook page and the Argyllshire Advertiser will be contacted to publish an article.

It was agreed to change the picture on the Tarbert Life Facebook page to one of the village.

**Tarbert & Skipness Housing**

No reply from Jane MacLeod re meeting – David will chase this up.

It was noted that the Health and Social Care Partnership has recently advertised looking for accommodation for key workers across Argyll.

The Isle of Arran has been involved in bringing houses back into productive use. Monies may be available from the Highlands Small Communities Housing Trust for this purpose. David will contact Arran for information as to how they progressed.

**Covid-19**

Currently money from HIE still to be spent. There has been no response from Team Tarbert re requirement for funds. David and Lorna Gillies will meet to update the figures and David will report back to HIE. There may be a requirement to refund any unused monies to the Scottish Government.

**Investing in Communities**

Funding ends on 31 March, 2021. Jane has reported on the underspend which, it is hoped, we be allowed to use up to the end of June but has had no response. The monies for January to March 2021 have been claimed but not yet received.

**Digital Update**

The TSCT website is now up to date

**Financial Report**

Reports attached.

Robert McPhail has retired as a Director of the Trust and should now be removed from the list of signatories for the Bank of Scotland account.

Jane and Lorna Gillies will meet to update Xero with all income figures.

David is progressing the funding application for the Housing Project Officer.

The end of the financial year is 28 February, 2021

**Tarbert & Skipness Renewables**

Mitigation projects have been provided to SSEN through Bob Chicken

## **Policy – Child and Vulnerable Group Protection Policy**

Comments given by Directors and Policy will be updated and taken to next meeting for approval

### **AOCB**

- Address for Bank correspondence has been changed. John's access is still in progress.
- David has completed an application for funding for the White Shore Path.
- It was noted that someone has already repaired a section of the path and the Trust would like to extend their thanks to the person/people involved.
- It was asked if the Trust would help fund a survey/questionnaire regarding the windfarms. This was refused as the Trust is required to remain impartial regarding Windfarms and the request should be taken to the Community Council.
- Neither Tim nor Wilma have been able to progress with the purchase of the telephone boxes. David aware that Ford and Slockavullin have been involved in the purchase of their local phone boxes will try to source a contact name.
- Comments on Emergency Plan to David before Friday, 12 March. Following this a meeting will be arranged with groups identified to gauge interest in taking it forward

### **Date of Next Meeting**

Wednesday, 7 April 2021 by Zoom

**TARBERT AND SKIPNESS COMMUNITY TRUST FUNDS STATEMENT AS AT 28/02/2021**
**RECONCILIATION A**

	TSCT No.1	TSCT No.2
Opening Balance	£32,091.31	£47,662.75
Adjustments	£39,627.38	£23,569.50
Closing Balance 25/02/2021	£71,718.69	£71,232.25
Overall Balance	£142,950.94	

Funding Stream	Income	Transfer from Other Funds	Transfer to Other Funds	Expenditure	Balance	Comments
* Covid-19	£29,107.00	£1,340.00		-£15,625.52	£14,821.48	See Reconciliation B for breakdown. Journal re £1,340.00 not processed in Xero.
Corra Foundation	£4,765.00			-£4,765.00	£0.00	See Reconciliation B for breakdown.
Team Tarbert	£3,345.00				£3,345.00	
Scottish Land Fund	£4,280.00		-£1,340.00	-£300.00	£2,640.00	Journal not processed in Xero.
Paths for All	£1,125.00				£1,125.00	Final 25% (£375.00) released upon submission of report (due 08/02/2021).
RES Freasdail	£53,495.25		-£3,493.25	-£30,370.00	£19,632.00	Transfer to TSCT Funds.
Srondoire Wind Farm	£54,100.00		-£2,500.00		£51,600.00	Transfer to TSCT Funds.
Investing in Communities	£33,550.85			-£26,202.34	£7,348.51	2020/21 Budget: Development Worker current overspend +£2,293.31, Admin Workers underspend -£3,087.90, Overheads underspend -£2,235.07.
Tarbert Life Project	£6,015.85			-£757.22	£5,258.63	
TSCT Reserve Fund	£9,500.00				£9,500.00	
Community Learning Exchange	£1,232.30			-£1,287.40	-£55.10	
Cour	£3,151.24			-£3,252.80	-£101.56	
<b>Restricted Funds</b>	<b>£203,667.49</b>	<b>£1,340.00</b>	<b>-£7,333.25</b>	<b>-£82,560.28</b>	<b>£115,113.96</b>	
TSCT Funds	£12,570.61	£5,993.25		-£1,376.88	£17,186.98	
Membership Fees	£450.00				£450.00	
Gift Aid	£200.00				£200.00	
Argyll and Bute Council	£10,000.00				£10,000.00	
<b>Unrestricted Funds</b>	<b>£23,220.61</b>	<b>£5,993.25</b>	<b>£0.00</b>	<b>-£1,376.88</b>	<b>£27,836.98</b>	
<b>Total Funds</b>	<b>£226,888.10</b>	<b>£7,333.25</b>	<b>-£7,333.25</b>	<b>-£83,937.16</b>	<b>£142,950.94</b>	

\* Covid-19 Income includes:

Cour - Fern Community Fund	£2,500.00
Force 9 Energy	£1,000.00
Scottish Govern. Res. Fund	£23,607.00
STV Appeal	£2,000.00
<b>Total</b>	<b>£29,107.00</b>

**TARBERT AND SKIPNESS COMMUNITY TRUST FUNDS STATEMENT AS AT 28/02/2021**  
**Covid-19 Funding**

**RECONCILIATION B**

**Corra Foundation (3rd Sector Resilience Fund)**

Project Costs	Budget	Expenditure	Balance
Electricity and Telephone	£1,650.00	-£1,215.03	£434.97
Insurance	£300.00		£300.00
DTAS (Membership and subscriptions)	£160.00		£160.00
Building costs	£400.00		£400.00
Administrative costs	£410.00	-£1,694.17	-£1,284.17
Professional Fees	£1,845.00	-£1,855.80	-£10.80
	£4,765.00	-£4,765.00	£0.00

**Funding packages to mitigate distress and hardship amongst Tarbert and Skipness Residents**

Project costs	Scot. Gov. Resil. Fund	Expenditure	Balance	Cour - Fern Comm. Fund	Force 9 Energy	STV Appeal	Scottish Land Fund	Expenditure	Balance	Overall Balance
Mileage allowance to enable services to be delivered in Skipness (42 mile round trip @ 45p per mile, four times per week)	£1,361.00	-£1,306.06	£54.94							
Costs of PPE - gloves, seat covers, hand sanitiser	£2,430.00	-£3,336.77	-£906.77							
Co-ordinator costs – costs of 3 staff providing 8 hours support per week @ £15 per hour	£2,160.00	-£1,170.00	£990.00							
Print costs for leaflets, flyers and costs for digital work including websites and social media	£500.00	-£500.00	£0.00					-£1,225.00		
Craft packs	£0.00							-£1,025.59		
Purchase 2 x PAYG basic mobile phones inc top ups	£100.00		£100.00							
Public liability insurance for Team Tarbert	£1,000.00		£1,000.00							
Hardship fund to purchase food	£13,176.00	-£4,319.12	£8,856.88							
Hardship fund to purchase fuel	£2,880.00	-£29.00	£2,851.00							
Construction of socially distanced space for elderly residents								-£2,500.00		
Miscellaneous								-£213.98		
<b>Restricted Funds</b>	<b>£23,607.00</b>	<b>-£10,660.95</b>	<b>£12,946.05</b>	<b>£2,500.00</b>	<b>£1,000.00</b>	<b>£2,000.00</b>	<b>£1,340.00</b>	<b>-£4,964.57</b>	<b>£1,875.43</b>	<b>£14,821.48</b>

Total Income      £30,447.00  
Total Expenditure    -£15,625.52  
Balance                £14,821.48