

TARBERT & SKIPNESS COMMUNITY TRUST
MINUTE OF BOARD MEETING (held on Zoom)
Wednesday, 14 April 2021

Present

Sheila Campbell, Jane Cowen, James Hamilton, Wilma MacKenzie, Alistair Wilkie, John Rushton, Lorna Rushton

In Attendance

Lorna Gillies, Catherine Jane McCaffery, David Smart

Apologies

Alex Horn, Tim James

Minute of Meeting on 3 March, 2021

Minute agreed

Matters Arising

- Meeting had been held with Fergus Murray, Argyll & Bute Council. There has been the offer of a grant for the White Shore path (£31,000) and bike racks/street furniture, picnic bench and 2 benches (£9,000). Stephen Johnston has begun the work on the White Shore path. Agreed to publicise on Facebook page and in the Argyllshire Advertiser. David will check with school regarding the purchase of computers and this will be incorporated into the article.
- Wilma has received an email to say that the Trust does not qualify to purchase the old phone boxes from BT. Wilma will query why. It was noted that Iain MacInnes from Argyll & Bute Council assisted Slockavullin with their phone box.

Correspondence

- Claonaig Estate has offered the shop in Skipness to the Community and Bill McHugh from Skipness has asked if the Trust would be willing to assist in the process. The Trust agreed to support the project in principle subject to an options appraisal and business plan being prepared. Bill McHugh would be asked to take this forward.
- Email received regarding COP26 and climate change which Jane will forward to all Directors and take forward to next month's meeting.
- Rural Tourism Infrastructure Funding – information has been forwarded to Directors. Suggestions for grants available include – information boards, signage for parking to include camper van facilities, town map

Community Benefit Dispersal

Community Benefit will open for applications for the month of May. A meeting will then be held in June to discuss applications.

Tarbert Life

Next stage – Nature Boards and small information boards to be added to website. Sheila/Alistair will discuss.

The Cenotaph Committee has been doing research for the re-dedication ceremony in August and has approached Alistair about the research being available for publishing on the Tarbert Life website.

Alistair will check and advise at next meeting -

- What analytical information is available for the website.
- IP security for the website.

Tarbert & Skipness Housing

Meeting has been held with MacLeod's. Agreed that land is an issue. It's possible that land will become available but the Trust require to register an interest with the Scottish Land Fund.

The outcome of the application for funding for a Housing Officer will be known by June.

Alistair, James and David will for a sub-group to take housing issues forward.

Covid-19

Alistair and Lorna G will provide a report on the funding spend for HIE

Investing in Communities

The Trust has been put forward for the possibility of a further year of funding and is awaiting outcome.

Digital Update

Trust website has been updated. PureWestMedia has been paid through Covid funding.

Financial Report

Attached

Tarbert & Skipness Renewables

The proposed new wind farm at Kilberry may provide a community benefit at a later date.

Reiterated that the Trust has no part in the planning process but does administer any community benefit. The provision of community benefit from any development is optional

Policy – Child and Vulnerable Group Protection Policy

Agreed

AOCB

- OSCR has advised that if the Memorandum and Articles of Association do not allow for Zoom meeting then they will require to be changed otherwise specific wording should be added to minutes and to website.
- The Trust, at present, is at quota for Directors. There will be the opportunity later in the year at the AGM for any new Directors to be appointed.
- Wilma advised on the new Argyll Lottery, where 100% of money goes back to community groups. Directors will look at this prior to next meeting.
- Bank details still be amended as still show Robert McPhail.
- Transport Fund – agreed to begin promoting May/June as things start to open up. Information will be sent out with Community Benefit information.

Date of Next Meeting

Wednesday, 5 May 2021 by Zoom

TARBERT AND SKIPNESS COMMUNITY TRUST FUNDS STATEMENT AS AT 05/04/2021
RECONCILIATION A

	TSCT No.1	TSCT No.2
Opening Balance	£32,091.31	£47,662.75
Adjustments	£40,943.09	£18,569.50
Closing Balance 25/02/2021	£73,034.40	£66,232.25
Overall Balance	£139,266.65	

Funding Stream	Income	Transfer from Other Funds	Transfer to Other Funds	Expenditure	Balance	Comments
*Covid-19	£29,107.00	£1,340.00	-£2,022.00	-£23,193.12	£5,231.88	See Reconciliation B for breakdown Journal re £1,340.00 not processed in Xero
Corra Foundation	£4,765.00			-£4,765.00	£0.00	See Reconciliation B for breakdown
Team Tarbert	£3,345.00				£3,345.00	
Scottish Land Fund	£4,280.00		-£1,340.00	-£300.00	£2,640.00	Journal re £1,340.00 not processed in Xero Balance £2,640.00 spent in financial year 2019/20 (DM Hall)
Paths for All	£1,125.00				£1,125.00	Final 25% (£375.00) released upon submission of report (due 08/02/2021)
Community Asset Purchases	£0.00			-£6,548.70	-£6,548.70	Grant to be received from Argyll and Bute Council
RES Freasdale	£53,495.25		-£3,493.25	-£30,370.00	£19,632.00	Transfer to TSCT Funds
Srondoire Wind Farm	£54,100.00		-£7,500.00		£46,600.00	Transfer to TSCT Funds (£2,500.00) and Tarbert Life Project (£5,000.00)
Investing in Communities	£43,296.85			-£27,769.56	£15,527.29	2020/21 Budget: Development Worker current overspend +£3,463.31, Admin Workers underspend -£2,719.48, Overheads underspend -£2,235.07.
Tarbert Life Project	£9,167.09	£7,022.00		-£2,043.27	£14,145.82	
TSCT Reserve Fund	£9,500.00				£9,500.00	
Community Learning Exchange	£1,232.30			-£1,287.40	-£55.10	
Total Restricted Funds	£213,413.49	£8,362.00	-£14,355.25	-£96,277.05	£111,143.19	
TSCT Funds	£12,570.61	£5,993.25		-£1,460.40	£17,103.46	
Membership Fees	£820.00				£820.00	
Gift Aid	£200.00				£200.00	
Argyll and Bute Council	£10,000.00				£10,000.00	
Total Unrestricted Funds	£23,590.61	£5,993.25	£0.00	-£1,460.40	£28,123.46	
Total Funds	£237,004.10	£14,355.25	-£14,355.25	-£97,737.45	£139,266.65	

*Covid-19 Income includes:	
Cour - Fern Community Fund	£2,500.00
Force 9 Energy	£1,000.00
Scottish Govern. Res. Fund	£23,607.00
STV Appeal	£2,000.00
	£29,107.00

TARBERT AND SKIPNESS COMMUNITY TRUST FUNDS STATEMENT AS AT 05/04/2021
Covid-19 Funding

RECONCILIATION B

Corra Foundation (3rd Sector Resilience Fund)

Project Costs	Budget	Expenditure	Balance
Electricity and Telephone	£1,650.00	-£1,215.03	£434.97
Insurance	£300.00		£300.00
DTAS (Membership and subscriptions)	£160.00		£160.00
Building costs	£400.00		£400.00
Administrative costs	£410.00	-£1,694.17	-£1,284.17
Professional Fees	£1,845.00	-£1,855.80	-£10.80
	£4,765.00	-£4,765.00	£0.00

Funding packages to mitigate distress and hardship amongst Tarbert and Skipness Residents

Project costs	Scot. Gov. Resil. Fund	Expenditure	Balance	Cour - Fern Comm. Fund	Force 9 Energy	STV Appeal	Scottish Land Fund	Expenditure	Balance	Overall Balance
Mileage allowance to enable services to be delivered in Skipness (42 mile round trip @ 45p per mile, four times per week)	£1,361.00	-£1,306.06	£54.94							
Costs of PPE - gloves, seat covers, hand sanitiser	£2,430.00	-£3,377.57	-£947.57							
Co-ordinator costs – costs of 3 staff providing 8 hours support per week @ £15 per hour	£2,160.00	-£1,170.00	£990.00							
Print costs for leaflets, flyers and costs for digital work including websites and social media	£500.00	-£500.00	£0.00					-£1,375.00		
Craft packs	£0.00							-£1,025.59		
Purchase 2 x PAYG basic mobile phones inc top ups	£100.00		£100.00							
Public liability insurance for Team Tarbert	£1,000.00		£1,000.00							
Hardship fund to purchase food	£13,176.00	-£4,539.12	£8,636.88							
Hardship fund to purchase fuel	£2,880.00	-£29.00	£2,851.00							
Construction of socially distanced space for elderly residents								-£2,500.00		
Tarbert After School Care								-£3,904.00		
Miscellaneous (including laptops)								-£3,466.78		
Restricted Funds	£23,607.00	-£10,921.75	£12,685.25	£2,500.00	£1,000.00	£2,000.00	£1,340.00	-£12,271.37	-£5,431.37	£7,253.88

Income	£30,447.00
Expenditure	-£23,193.12
Balance	£7,253.88